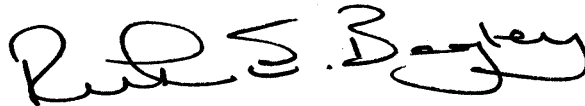


Date of issue: 30th January, 2012

MEETING	AUDIT COMMITTEE (Mr Ajay Kwatra (Chair), Councillors Carter, Chohan, Haines, Small and Smith)
DATE AND TIME:	TUESDAY, 7TH FEBRUARY, 2012 AT 6.30 PM
VENUE:	SAPPHIRE SUITE 5, THE CENTRE, FARNHAM ROAD, SLOUGH, SL1 4UT
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SIMON FULLWOOD 01753 875015

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

AGENDA

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	Apologies for absence.		
1.	Declarations of Interest		

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	(Members are reminded of their duty to declare personal and personal prejudicial interests in matters coming before this meeting as set out in the Local Code of Conduct)		
2.	Minutes of the last meeting held on 10th November, 2011	1 - 4	
3.	Internal Audit Plan - Third Quarter 2011/2012 Progress (Deloitte)	5 - 32	All
4.	Presentation - Follow up on recommendations in the Annual Governance Statement 2011/12	-	All
5.	Audit Committee Update (Audit Commission)	33 - 50	All
6.	External Audit Plan (Audit Commission)	51 - 78	All
7.	Certification of Claims and Returns - Annual Report (Audit Commission)	79 - 90	All
8.	Presentation - Internal Audit Outsource Agreement Tender	-	All
9.	Internal Audit Plan 2011/12 - Quarter 4 (RSM Tenon)	91 - 98	All
10.	Date of the next meeting - 5th March, 2012		

Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.

